

Grant Recommendation Meeting Minutes



Date and Time of Meeting: _____

Advisory Committee Members (or granting committee members) Present:

Decision Making

Please briefly describe the evaluation and decision making process of the advisory committee, relative to the grant proposals. How did members vote (include affirmative and/or negative votes), what discussion took place?

Did a conversation about conflict of interests take place?

Please note the LCF's conflict of interest conversation, as it relates to the grantmaking evaluation and any committee members who abstained from recommendations due to a conflict of interest?

Recommendations

New Grantee (grantees the LCF has never recommended for funding before):

Please provide the following information for each new grantee:

Name of Organization	EIN	Purpose	Recommended Grant Amount

Returning Grantees (grantees the LCF has recommended for funding in the past)

Organization	Purpose	Recommended Grant Amount

Additional Notes:

Date Grant recommendations were submitted on the donor portal: